

RECORD OF EXECUTIVE DECISION (THE DECISIONS LIST)

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	No

SUBJECT OF DECISION:

Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.1 - Scrutiny of the Initial Budget Proposals for 2024/25

Decision:

RESOLVED that the recommendations made by the Resources and Services Overview & Scrutiny Committee be welcomed and noted and that it be further noted that the responses of Portfolio Holders thereto will be considered as part of items 11 and 14 of the agenda.

Reasons for Decision:

Having duly considered the recommendations submitted to Cabinet by the Resources and Services Overview & Scrutiny Committee.

Alternative Options Considered:

None

Conflicts of Interest Declared (and Dispensations Granted by the Monitoring Officer)

None

Consultation with Ward Member:

N/A

Contact Officer:

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	No

SUBJECT OF DECISION:

Matters Referred to the Cabinet by a Committee - Reference from the Resources and

Services Overview & Scrutiny Committee - A.2 - Review of the Council's current Planning Enforcement Arrangements

Decision:

RESOLVED that the recommendations made by the Resources and Services Overview & Scrutiny Committee be welcomed and noted and that the response of the Portfolio Holder for Housing and Planning thereto be endorsed.

Reasons for Decision:

Having duly considered the recommendations submitted to Cabinet by the Resources and Services Overview & Scrutiny Committee, together with the responses of the Housing and Planning Portfolio Holder thereto.

Alternative Options Considered:

Not to endorse some or all of the Portfolio Holder's responses.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Gary Guiver, Director (Planning)

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Economic Growth, Regeneration & Tourism Portfolio Holder - A.3 - Clacton Air Show 2023

Decision:

RESOLVED that Cabinet –

- (a) formally agrees, subject to funding being allocated, to support the continuation of delivering the Clacton Air Show for the years 2024-2027, with annual reviews to be undertaken; and
- (b) requests Officers to explore sponsorship opportunities including engaging specialist resource support.

Reasons for Decision:

Having duly considered and weighed the advantages and disadvantages of the three potential courses of action.

Alternative Options Considered:

Details of the alternative options are set out within the Portfolio Holder’s report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

Yes

Contact Officer:

Lee Heley, Corporate Director (Place & Economy)

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.4 - Updated General Fund Financial Forecast / Budget 2024/25

Decision:

RESOLVED that Cabinet –

- (a) approves the updated financial forecast, as set out in Appendix A to item A.4 of the report of the Corporate Finance & Governance Portfolio Holder, along with the savings and cost pressures set out in Appendices B and C respectively that form the firm proposals for the 2024/25 budget and recommends to Full Council a Band D Council Tax for district services of £193.73 for 2024/25 (a £2.99% increase), along with the associated council tax requirement of £10.048m.
- (b) authorises the Portfolio Holder for Corporate Finance and Governance, to agree the ‘technical’ appendices and resolutions for the budget proposals for recommending to Full Council on 13 February 2024;
- (c) authorises the Chief Executive, in consultation with the Corporate Finance & Governance Portfolio Holder, to report directly to Council in respect of the formal resolutions necessary to implement the Executive’s budget proposals including any further amendments emerging from additional information becoming available and/or notifications received from the Government; and

- (d) authorises the Portfolio Holder for Corporate Finance and Governance, to agree / adopt a Retail, Hospitality and Leisure mandatory business rate relief scheme for 2024/25.

Reasons for Decision:

In order to allow the Cabinet's General Fund budget and Council Tax proposals for 2024/25 to be submitted to the budget and council tax setting meeting of the Full Council on 13 February 2024.

Alternative Options Considered:

These are broadly detailed within the Portfolio Holder's report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Report of the Housing & Planning Portfolio Holder - A.5 - Consideration and Adoption of Housing Polices on Temporary Accommodation, Deposit Guarantee and Homelessness Prevention

Decision:

RESOLVED that Cabinet –

(a) formally adopts the following policies:

- (i) Temporary Accommodation Policy;
- (ii) Deposit Guarantee Policy; and
- (iii) Homelessness Prevention Policy.

(b) authorises their direct implementation; and

(c) authorises the Corporate Director (Operations and Delivery) to make future updates or amendments to each policy in consultation with the Portfolio Holder with responsibility for Housing.

Reasons for Decision:

In order to ensure that the policies were appropriately adopted, in accordance with the Council's Constitution.

Alternative Options Considered:

The only alternative options considered were to not set in place these policies. Whilst this was a viable alternative option it would leave the Council exposed in the event of a challenge or complaint. The absence of suitable policies would also make the day to day operation of the service more difficult with the potential for inconsistencies in approach.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Tim Clarke, Assistant Director (Housing and Environment)

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	Yes

SUBJECT OF DECISION:

Cabinet Members' Items - Joint Report of the Portfolio Holders for Leisure & Public Realm; Assets; Economic Growth, Regeneration & Tourism; and Partnerships - A.6 - Adoption of Policy for Events on Council Land

Decision:

RESOLVED that Cabinet –

- (a) notes the contents of the joint report;
- (b) formally adopts the Tendring District Council Open Space Event Policy for Council owned land, as set out in the Appendix to the joint report, and authorises it to take immediate effect (subject to the call-in process); and
- (c) authorises the Assistant Director (Building and Public Realm) to update the policy with any future legislative or best practice changes, in consultation with the relevant Portfolio Holders.

Reasons for Decision:

Fully recognising that the adoption of a policy for events on council land would improve

administration and efficiency associated with applications for events, provide a basis for setting fees and charges, reduce complaints concerning inconsistency of decisions made and increase clarity around the roles and responsibilities of both applicant and administrator.

Alternative Options Considered:

The Council could choose not to adopt a policy. This was not recommended – it would leave the service areas without a clear framework for decision-making and not generate the benefits outlined in the report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Andy White, Assistant Director (Building and Public Realm)

Date:	Decision Maker:	Subject to Call-in*
26 January 2024	Cabinet	No

SUBJECT OF DECISION:

Cabinet Members' Items - Joint Report of the Housing and Planning Portfolio Holder and the Corporate Finance & Governance Portfolio Holder - A.7 - Updated Housing Revenue Account Business Plan and Budget Proposals 2024/25

Decision:

RESOLVED that Cabinet -

- (a) approves the updated HRA Business Plan, which includes the proposed position for 2023/24 and 2024/25, as set out in Appendix A to the joint report;
- (b) authorises the Assistant Director (Finance & IT) to adjust the forecast / budget, including the use of reserves, in consultation with the Portfolio for Housing and Planning and the Portfolio Holder for Corporate Finance and Governance if the financial position changes prior to Council considering the HRA budget on 13 February 2024; and
- (c) recommends to Full Council a 7.7% increase in dwelling rents in 2024/25, along with the detailed HRA Budget proposals for 2024/25, as set out in Appendices B to E to the joint Portfolio Holder report (A.7).

Reasons for Decision:

Having duly considered the most up to date HRA Business Plan which set out a revised

position for 2023/24 along with the proposed HRA budget for 2024/25, and in order to enable the associated recommendations to be presented to Full Council on 13 February 2024.

Alternative Options Considered:

These are broadly set out within the \portfolio Holders' joint report.

**Conflicts of Interest Declared
(and Dispensations Granted by the Monitoring Officer)**

None

Consultation with Ward Member:

N/A

Contact Officer:

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

* The call-in procedure will not apply to a decision where the Chairman of the relevant overview and scrutiny committee's agreement has been obtained that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest, (Rule 16 (h) of the Overview and Scrutiny Procedure Rules) or any decision made where such decision is to be referred to the Council or one of the overview and scrutiny committees for their consideration.